



TERM & CONDITIONS

I VISAS

It is the Student's responsibility to check Visa requirements from the German Embassy in his country and to obtain the necessary documents before travelling. W.L.A. will send confirmation of enrolment on the course after payment has been credited to our account (see IV below).

II HEALTH AND OTHER INSURANCE.

The Student is responsible for providing Insurance for health, accident and Civil Responsibility before travelling. W.L.A. can recommend www.care-concept.de.

WLA recommends that students obtain Insurance in their country for the refund of travelling fees in case of cancellation

III REGISTRATION AND PAYMENT

Registration for all languages courses is a binding contract, which made orally or in writing. The signed Registration Form (Form of Admission) may be sent by E-Mail or post. Upon receipt of the Registration Form, WLA will send confirmation of course details and the Invoice. Either the full course fee should be paid at this stage. Language courses in the last minute can be booked are due immediately and must be paid in full. Teaching materials or books are not included in the course fee. Installment payments are possible on request. Registration fee: 70€ per person per course.

IV TEACHING HOURS

Courses are offered on the basis of the number of teaching hours, not by weeks or months. The prices quoted are per person.

V PAYMENT

WLA accepts payment through paypal (students need not hold an account to make use of it). The student is responsible for the charges for the transfer of money which paypal makes. Payment can also be made directly into our account or by debit or in cash.

VI CANCELLATIONS

The cancellation of any course must be made in writing by post or E-mail. For students who cannot attend for any reason, the following conditions will apply:

- For cancellations up to four weeks before the start of the course, a fee of 15% of the total value of the invoice and an administrative charge of €80 will be made,
- For cancellations one week before the start of the course, a fee of 60% of the total value of the invoice a fee of 80% of the total value of the invoice and an administrative charge of €80 will be made, and an administrative charge of €80 will be made,
- For cancellations three days before the start of the course,
- There is no additional fee for changes in courses when 1 month notice is given. Request in course changes must be submitted in written form to the LWA.

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- If for any reason the student does not attend the course or leaves before the end, no refund will be made.

- Cancellation of Individual and "Two-to-One" lessons must be done 48 hours before the lesson start time. Course fees will be charged for lessons when cancellation notice is not given 48 hours prior. Lessons starting Monday can only be cancelled by 12:00 on the previous Friday without charge.

VII PARTICIPANTS

The number of participants in the language courses in the large groups is between 5 and 6 people. Small groups have max. 3 people, in case the number of participants is below the afore mentioned LWA reserves the right to reduce the lessons of the regular classes or increase the price of the same.

VIII LIABILITY

WLA accepts no responsibility for any of students' personal effects or belongings whilst attending its courses or while they are on its premises.

IX LESSONS

Each lesson is 45 minutes.

X LEGAL

Any legal proceedings between WLA and students would be under the jurisdiction of the Court at Bad Homburg v.d.Höhe, Hessen, Germany